

# Cowra Shire Council

## Expression of Interest Form

### Cowra Shire Council Audit, Risk and Improvement Committee (ARIC) Chairperson

This form is to be used to submit a nomination to be on the Audit, Risk and Improvement Committee (ARIC).

Submit this form along with your supporting letter by no later than 11:59pm on Sunday, 23 March 2025.

#### Applicant

Title:

Full name:

Postal address:

Phone:

Email address:

#### Application/Selection Criteria Details

- I would like to be the Independent Chair on the Audit, Risk and Improvement Committee (ARIC) *(please tick ✓)*
- I accept that selection and appointment to the ARIC will be subject to the following *(please tick ✓)* :
  - Applicant must be an Australian Citizen or a Permanent Resident.
  - Having knowledge and awareness of the local government area and of the issues of concern to the local community.
  - Being able to attend ARIC meetings and contribute constructively to the determination of agenda items.
  - Being willing to adhere to the Cowra Shire Council Code of Conduct and ARIC Terms of Reference.
- Applicants should note the following matters:
  - OLG Guidelines/legislation requirements of 'independence' and 'eligibility' are to be met.
  - A criminal record and financial status (bankruptcy) check of all independent members will be undertaken before an appointment is made.
  - Meeting attendance is to be 'in person' at Cowra unless there are extenuating circumstances that require online attendance.
  - Availability to attend the first meeting (in person), currently scheduled ARIC meeting of 1 May 2025.
  - Quarterly meetings are generally held February, May, August and November.
- I have attached a supporting letter demonstrating how I meet the criteria for membership. *(please tick ✓)*

#### Signed Declaration

- If appointed to the Audit, Risk and Improvement Committee (ARIC), I *(please tick ✓)* :
  - Confirm that I am aware of my responsibilities as a member on the Cowra Shire Council ARIC.
  - Confirm I meet the eligibility criteria for the ARIC.
  - Agree to sign and comply with the Cowra Council Code of Conduct agreement.
  - Agree to sign a declaration of pecuniary and non-pecuniary interests, and keep this declaration up to date.
  - Agree to Council undertaking the necessary Probity checks.

Full name:

Signature

Date

Lodgement details

This form and supporting letter inclusive of a resume and CV should be forwarded to Council.

Addressed to: Alan Dalton, Director-Corporate Services

Email: [council@cowra.nsw.gov.au](mailto:council@cowra.nsw.gov.au)

Post: Private Bag 342, Cowra NSW 2794

Expressions of Interest must be received by Council no later than 11:59pm on Sunday, 23 March 2025.

The first ARIC meeting will be held in Cowra in May 2025 and further details and starting time will be advised.

All enquiries or requests for information should be directed

to: Alan Dalton, Director-Corporate Services

Phone: (02) 6340 2006

Email: [Alan.Dalton@cowra.nsw.gov.au](mailto:Alan.Dalton@cowra.nsw.gov.au)

**Office Use Only**

**EOI Received Date:**

**Received By:**

**CM9 Ref:**

**Acknowledgement Date:**

**Acknowledged By:**

**CM9 Ref:**