



2025 Stallholder Application

Carnival | 22 March 2025 | River Park (Twigg Oval)

About the Carnival

The Cowra Festival of International Understanding is a unique celebration of peace, friendship, and diversity, with various activities taking place from 21 March - 24 March, 2025. One of the main events is the carnival which will take place on **SATURDAY 22nd MARCH from 1:00 pm – 5:00 pm**

The Carnival incorporates stage activities, stalls, food vendors, cultural activities, licenced area, games, and carnival rides. For 2025 the Carnival hours will be extended with **Indian cultural performers**.

Site fees start at \$40.00 for an unpowered site and \$60.00 for a powered site, (payable when lodging the registration form attached).

Stallholders are asked to be self-sufficient with tables, chairs, shade and signage. We can supply a single (3 x 3) or double (6 x 3) shade structure for community groups.

Limited power will be available and must be pre-booked, noting a maximum of two outlets per stall. You will need to supply Public Liability Insurance.

If you are a food trader, you must comply with all Council and Government Regulations, and provide a valid Food Safety Certificate.

Please complete the attached registration form and return it along with your fees.

Also note that we do not guarantee mutual exclusivity, nor can we take responsibility for any loss of income due to cancellation caused by wet weather or other circumstances beyond our control.

You will be provided with site plans and bump in instructions prior to the day.

Warm regards,

Claudia Harrison

Administration Officer – Cowra Festival of International Understanding

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Name of Individual / Organisation / Group		
Contact Person		
Address		
Contact details	Mobile	Email
Description of Stall		
Please provide details of your stall' type of food or product. <i>E.g. BBQ, gourmet produce, display, jewellery etc.</i>		
Site Dimensions		Please tick site required:
A standard stall site is 3m x 3m		<input type="checkbox"/> \$40 Single 3 x 3m Unpowered
Double sites are 6m x 3m.		<input type="checkbox"/> \$60 Single 3 x 3m Powered
		<input type="checkbox"/> \$80 Double 6 x 3m Unpowered
		<input type="checkbox"/> \$120 Double 6 x 3m Powered
Structure		<input type="checkbox"/> Marquee or push up tent
Please describe details of your stall or structure. Note that all structures must be weighted, not pegged.		<input type="checkbox"/> Van / Caravan - Dimensions _____
We can supply a 3 x 3 push up structure if required		<input type="checkbox"/> Other _____
		<input type="checkbox"/> I need a 3 x 3 structure supplied
Powered Sites		Please list each item of equipment (eg. Urn, slow cooker) and specify rated amps or rated watts (eg 10 amp, 15amp, 2400 watts) for each item you intend plugging in at the site:
There is limited power available to stallholders - maximum two outlets and no power boards		

Please read the conditions overleaf, sign and return this along with your stallholder fee, your current Public Liability Insurance & your valid Food Safety Certificate (if required).

Please complete this form and return by 28 February 2025

SUMMARY OF CONDITIONS FOR EXHIBITORS / STALLHOLDERS

- All sites must be paid for in advance
- All organisations must supply \$20,000,00 Public Liability Insurance
- All stallholders must abide by any Covid and/or Public Health requirements applicable
- Food vendors must be registered with Cowra Shire Council and comply with all NSW Government Health Regulations.
- You must pre-register for power. No electrical equipment will be supplied. All electrical items you bring along must have a current test and tag.
- Any gas bottles must be safe and compliant with current regulations.
- You must supply all your own equipment.
- You will be given bump in instructions prior to the festival. Please follow the instructions. No vehicle movement will be permitted on site during the operating hours of the festival.
- We are seeking a variety of traders and exhibitors however we cannot guarantee mutual exclusivity.
- Festival Organisers and Cowra Council are not responsible for loss of trade due to cancellation due to wet weather or any other circumstances beyond our control.

PLEASE COMPLETE THIS SECTION AND RETURN WITH YOUR APPLICATION

I have read and acknowledge the conditions above.

I have attached Public Liability Insurance Certificate of Currency for a minimum of \$20 million.

Payment for site fees as applicable.

Food Safety Certificate, if applicable.

Signed _____ Date _____

Print Name _____

PAYMENT METHOD

Cheque Please make cheques payable to Cowra Shire Council

Send application form, payment & a copy of public liability to: Festival Coordinator, Cowra Council, Private Bag 342, Cowra NSW 2794

In Person Cowra Shire Council, 116 Kendal Street, Cowra NSW 2794

By Invoice Supplied on request

For Office Use Only

DATE RECEIVED	STALL SIZE	POWER	TOTAL \$

Enquiries can be emailed to Claudia.harrison@cowra.nsw.gov.au